

VOORHEES TOWNSHIP BOARD OF EDUCATION
329 ROUTE 73, VOORHEES, NJ 08043

The regular meeting of the Voorhees Township Board of Education was held on Wednesday, September 25, 2013 at 7:30 P.M. at the Osage School, Mr. Richard Nelson, President, presiding.

I. PUBLIC NOTICE

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Board Secretary in the following manner:

- a. Posting written notice on the official bulletin board at the Voorhees Township Public Schools Administrative Building on August 18, 2013.
- b. Sending written notice to the Courier Post and the Voorhees Sun on August 18, 2013.
- c. Filing written notice with the Clerk of Voorhees Township on August 18, 2013.

II. SALUTE TO THE FLAG

III. ROLL CALL

<u>Present</u>	<u>Absent</u>
Matthew Dortch	Dr. Gary Bennett
Barbara Dunleavy	Amy Lynch
Denise Kirkland	John Schmus
Bruce Karpf, Vice-President (by phone)	
Richard Nelson, President	
Raymond Brosel, Superintendent	
Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/ Board Secretary	
Howard Mendelson, Attorney	

SERVICE RECOGNITIONS

IV. MINUTES

- 1. Motion by Mrs. Dunleavy, seconded by Mrs. Kirkland, to approve the minutes of the meeting of August 28, 2013.

Motion carried, 4 ayes, 1 abstention; Mr. Karpf.

V. INFORMATION ITEMS

1. Fire Drills and Safety Drills as shown on Attachment "A".

VI. COMMUNICATIONS

1. From Nancy Seigle, Board Member, to Richard Nelson, President, dated September 6, 2013; notification of resignation from the Voorhees Township Board of Education effective September 17, 2013.
2. From New Jersey School Boards Association to Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/Board Secretary, dated September 5, 2013; notification that Denise Kirkland, board member, has completed Governance IV Web Based Training, which satisfies the training mandates of the School Ethics Act.

VII. BOARD SECRETARY REPORT

1. Budget Calendar

VIII. SUPERINTENDENT REPORT

1. Superintendent's Job Targets for the 2013-2014 school year.
2. New Teacher Evaluation System – Mr. Cranmer

IX. COMMITTEE REPORT

1. Policy Committee – Mr. Nelson
 - a. Mr. Nelson reported the Committee reviewed policies and regulations on the agenda and recommends them for approval.
 - b. Mr. Nelson reported the Committee reviewed the 2013-2018 Strategic Plan and recommends it for approval.

X. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

NONE

XI. BOARD COMMENTS

XII. TRANSPORTATION

Motion by Mr. Dortch, seconded by Mrs. Kirkland, to approve:

1. ratifying accepting the lowest qualified quote for transportation services for the 2013-2014 school year to the Voorhees Middle School for bus route SMS-1 and to the Signal Hill School for bus route SHSS, effective September 1, 2013, to Hillman Bus Service, Inc. as shown on Attachment "B".

Motion carried, 5 ayes.

XIII. POLICY

Motion by Mrs. Dunleavy, seconded by Mr. Dortch, to approve:

1. the second reading of the following Policies:
 - a. 7522 School District Provided Technology Devices to Staff Members
 - b. 7523 School District Provided Technology Devices to Pupils
2. the first reading of the following Policies:
 - a. 3144.3 Suspension Upon Certification of Tenure Charges
 - b. 3144.12 Certification of Tenure Charges-Inefficiency
 - c. 3372 Teaching Staff Member Tenure Acquisition
 - d. 3373 Tenure Upon Transfer of Promotion
 - e. 3374 Tenure Upon Transfer to an Underperforming School
 - f. 4124 Employment Contract
 - g. 5512 Harassment, Intimidation and Bullying
3. the following regulation:

a. 2624 Grading System

Motion carried, 5 ayes.

XIV. PERSONNEL

Motion by Mrs. Kirkland, seconded by Mr. Dortch, to approve:

The Superintendent recommends the following for your approval:

1. requesting emergency approval from the New Jersey State Department of Education to employ staff pending outcome of background checks as indicated below by asterisk.
2. ratifying revising the employment of Shaitra Flores, teacher, from Step 1, BA, \$47,523, prorated 50% time, to Step 1, BA, \$47,523, prorated, for the period from September 13, 2013 through June 30, 2014.
3. ratifying transferring Shaitra Flores, teacher, from Signal Hill School to Osage School for the period from September 13, 2013 through June 30, 2014.
4. ratifying the employment of the following staff members for two and one half hours (2.5) of mentor training at an hourly rate of \$50:
 - a. Edmund Brandhorst
 - b. Lisa Pacifico
 - c. Dena Appleson
 - d. Joseph Brooks
 - e. Natalie Medolla
 - f. Marlo Wallace
 - g. Jennifer Sansone
 - h. Cari Cooper
 - i. Janette Deeley
 - j. Danielle Riggs
 - k. Nicole Ashton

5. revising the salary of Amy Ronczka-Casmy, teacher, for the period from September 1, 2013 through September 30, 2013 at a salary of Step 12, MA, \$69,637.00 prorated and October 1, 2013 through June 30, 2014 at a salary of Step 13, MA, \$79,566.00 prorated to a salary for the period from September 1, 2013 through September 30, 2013 at a salary of Step 12, MA, \$69,637.00 prorated and October 1, 2013 through June 30, 2014 at a salary of Step 13, MA+15, \$80,725.00 prorated.
6. revising the salary of Caitlin Heiser, teacher for the period from September 1, 2013 through September 30, 2013 at a salary of Step 4, BA+15, \$50,513.00 prorated and October 1, 2013 through June 30, 2014 at a salary of Step 5, BA+15, \$51,627.00 prorated to a salary for the period from September 1, 2013 through September 30, 2013 at a salary of Step 4, BA+15, \$50,513.00 and October 1, 2013 through June 30, 2014 at a salary of Step 5, MA, \$53,945.00 prorated.
7. ratifying the employment of personnel for providing special education and/or related services for the 2013-2014 school year as shown on Attachment "C". (Names of students on file with Board Secretary)
8. the employment of personnel for providing special education and/or related services for the 2013-2014 school year as shown on Attachment "D". (Names of students on file with Board Secretary)
9. the employment of the following as substitute teachers for the 2013-2014 school year at a daily rate of \$80.00:
 - a. Kerry Mann BS West Chester University
 - b. Jamie Swift 100 CR Rowan University
 - c. Pamela Fasola 124 CR Rowan University
 - d. Lauren Rymal BA Rutgers University
 - e. Kelli Trost 60 CR Camden County College
10. ratifying increasing the permanent substitute nurse daily rate from \$115 to \$120 for the 2013-2014 school year.
11. ratifying increasing the substitute nurse daily rate from \$110 to \$115 for the 2013-2014 school year.
12. ratifying revising the paid medical leave for J.R., teacher, from September 1, 2013 through September 16, 2013 to September 1, 2013 through October 11, 2013, then commencing October 12, 2013, an unpaid child rearing leave is approved through February 2, 2014,

during which time the family leave act shall be honored.

13. ratifying revising the paid medical leave for A.S., teacher, from September 19, 2013 through October 19, 2013 to September 9, 2013 through October 9, 2013, then commencing October 10, 2013, an unpaid child rearing leave is approved through February 2, 2014, during which time the family leave act shall be honored.
14. ratifying revising the paid medical leave for T.S., teacher, from June 3, 2013 through September 28, 2013 to June 3, 2013 through September 17, 2013, then commencing September 18, 2013, an unpaid child rearing leave is approved through June 30, 2014, during which time the family leave act shall be honored.
15. a paid medical leave for M.F., teacher, for the period from January 21, 2014 through February 21, 2014 then commencing February 22, 2014 an unpaid child rearing leave is approved through April 13, 2014, during which time the family leave act shall be honored.
16. the resignation of Karen Acerbo, occupational therapist, effective August 12, 2013.
17. the resignation of Radhika Bhatia, teacher, effective September 13, 2013.
18. Motion to approve a paid medical leave for C.P., teacher, for the period from January 6, 2014 through March 21, 2014 then commencing March 22, 2014 an unpaid child rearing leave is approved through the last day of the first marking period of the 2014-2015 school year, during which time the family leave act shall be honored.

Motion carried, 5 ayes.

XV. DEFERRED ACTION

XVI. NEW BUSINESS

Motion by Mrs. Dunleavy, seconded by Mr. Dortch, to approve:

1. the Superintendent's Job Targets for the 2013-2014 school year as shown on Attachment "E".
2. the following field trips:
 - a. E.T Hamilton School, second grade, March 28, 2014,

- Destination – Academy of Natural Sciences, Philadelphia, PA.
- b. E.T. Hamilton School, first grade, April 11, 2014, Destination – Adventure Aquarium, Camden, NJ.
 - c. E.T. Hamilton School, kindergarten, May 15, 2014, Destination – Storybook Land, Egg Harbor Twp, NJ.
3. and ratify travel and related expenses for district employees as shown on Attachment “F”.
 4. the attendance of David Magpiong, teacher, at the Focus on Diversity Conference in McAllen, Texas from November 4, 2013 through November 6, 2013 with no cost to the district.
 5. ratifying the shared services agreement between the Southern New Jersey Perinatal Cooperative and the Voorhees Township Board of Education for providing non-public nursing services for the 2013-2014 school year.
 6. the School Safety and Security Plan for the 2013-2014 school year.
 7. the 2013-2018 District Strategic Plan (on file with Board Secretary).
 8. the CER programs for the 2013-2014 school year as shown on Attachment “G”.
 9. ratifying out of district tuition and contracted services for special education for the 2013-2014 school year as shown on Attachment “H”. (Names of students on file with Board Secretary)
 10. out of district tuition and contracted services for special education for the 2013-2014 school year as shown on Attachment “I”. (Names of students on file with Board Secretary)
 11. the following Camden County College students for fifteen (15) hours of classroom observation for the Fall 2013 semester:
 - a. Nichole Mowatt E.T. Hamilton School
 - b. Elise Daughtery E.T. Hamilton School
 - c. Kelsey McLernan Voorhees Middle School
 12. the following Richard Stockton College students for eighty (80) hours of classroom observation during the Fall 2013 semester:
 - a. Pamela Fasola Voorhees Middle School

- b. Amanda Gossenberger E.T. Hamilton School
13. ratifying the Sarah Duca, Rowan University, for fifty (50) hours of counseling observation during the Fall 2013 semester at Signal Hill School.
 14. ratifying Jamie Swift, Rowan University, for eighty (80) hours of counseling observation during the Fall 2013 semester at ET Hamilton School.
 15. Alex Morales, Wilmington University, for three hundred (300) hours of administrative internship at Voorhees Middle School.
 16. ratifying Katherine Baker, Wilmington University, for thirty-five (35) hours of classroom observation at Osage School during the Fall 2013 semester.
 17. ratifying Alexis Schmidt, Millersville University, for ten (10) hours of classroom observation during the Fall 2013 semester at Voorhees Middle School.
 18. ratifying Kim Seybold, Rutgers University, for three (3) hours of classroom observation during Fall 2013 semester at Kresson School.
 19. Matthew Lieg, Eastern University, for student teaching at Osage School during the Spring 2014 semester.
 20. Motion to approve the submission of the 2013-2014 IDEA grant application and acceptance of funds in the amount shown and on Attachment "I2".
 - a. Basic \$711,304
 - b. Preschool \$34,728

Motion carried, 5 ayes.

XVII. MEETING DATES

Monday, October 21, 2013	7:30 PM	Board Meeting Middle School
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XVIII. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following

**JULY 2013 TO JUNE 2014
OFFICIAL FIRE DRILL AND SCHOOL SAFETY DRILL REPORTS:**

<u>MONTH</u>	<u>SCHOOL</u>	<u>FIRE DRILL</u>	<u>SAFETY DRILL</u>	<u>TYPE OF DRILL</u>
July	Hamilton	N/A	N/A	
	Kresson	7/26/2013	7/29/2013	Lockout
	Middle	7/17/2013	7/29/2013	Lockout
	Osage	N/A	N/A	
	Signal Hill	7/25/2013	7/24/2013	Lockout
August	Hamilton	N/A	N/A	
	Kresson	8/21/2013	8/27/2013	Room Clear
	Middle	8/7/2013	8/15/2013	Evacuation (Non-fire)
	Osage	N/A	N/A	
	Signal Hill	8/5/2013	8/12/2013	Room Clear
September	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
October	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
November	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
December	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
January	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			

Quote Results	School routes	Voorhees Twp. BOE		August 26,2013		
Company	Per-diem amount route SMS-1	Per-diem aide	Increase /decrease route SMS-1	Per diem amount route SHSS	per- diem aide	increase/decrease SHSS
Hillman Bus Service	\$158.00	\$39.00	\$1.15	\$183.00	\$42.00	1.15
Laidlaw Education Services	\$171.00	\$60.00	\$1.00	\$181.00	\$60.00	\$1.00
T & L Transportation	no quote given			no quote given		

**Personnel Ratiications
2013 Extended School Year**

Costs: hourly rate/hours per week/number of weeks or rate/total hours

Student ID	Student	<u>Service/Personnel/Costs/Duration</u>	<u>Costs</u>
13AR		ABA Services ESY revised rate Vicki Hill	\$18/84hrs \$1512

Please ratify the following services to students with disabilities:

CST Services

Holly Rosica \$50/45.5hrs \$2,502.50

Planning for IEP Implementation

Susan Blossom \$50/2hrs \$100

Extended School Year

Susan Blossom \$275.50 per day/4days \$900.00

Participation of staff in IEP Team Meetings:

Noreen Sagesse	\$50/1hr	\$50.00
Maddie Silverman	\$50/3hrs	\$150.00
Janette Deeley	\$50/2.5hrs	\$125.00
Ann Osbourne	\$50/2.5hrs	\$125.00
Jennifer Palmer	\$50/1.5hrs	\$75.00
Karen Montgomery	\$50/4.5hrs	\$225.00
Debbie Hayden	\$50/3.75hrs	\$187.50
Colleen Campbell	\$50/1.5hrs	\$75.00
Brooke Yarnal	\$50/4hrs	\$200.00
Wendy Gaff	\$50/4hrs	\$200.00
Ellen Gardner	\$50/1.5 hrs	\$75.00
Christine Brown	\$50/2hrs	\$100.00
Danielle Foley	\$50/5hrs	\$250.00
Jackye Price	\$50/1.5hrs	\$75.00
Diane Manahil	\$50/2hrs	\$100.00
Mike Canale	\$50/1hr	\$50.00
Jim Cotter	\$50/1hr	\$50.00
Marguerite Stephens	\$50/5.5hrs	\$275.00
Donna Trunkwalter	\$50/1.5	\$75.00

**Personnel Approvals
 2013 -2014 School Year**

Costs: hourly rate/hours per week/number of weeks or rate/total hours

<u>Student ID</u>	<u>Student</u>	<u>Service/Personnel/Costs/Duration</u>	<u>Costs</u>
13RA		Reading Related Services Wendy Gaff \$50/2/40	\$4000
13NB		Speech therapy Debbie Hayden \$55/1/36wks To be paid via IDEA-B non-public funds	1,980
13NB		ABA Services Kelli Gallo \$28/124hrs	\$3472
13JC		ABA Services Karen Geiter \$24/214hrs Vicki Hill \$18/214hrs	\$5136 \$3852
13WC		Karen Geiter \$24/214hrs Vicki Hill \$18/214hrs	\$5136 \$3852
13ND		Fast ForWord Diane Romaniello \$55/.75/3/36	\$4455
13RG		Wilson Reading Instruction Wendy Gaff \$50/2/8wks Fast ForWord Jackye Price \$55/3/40	\$800 \$6600
13BJ		ABA Services Melissa Cunane \$24/68hrs Deborah Sperling \$22/68hrs	\$1632 \$1496
13LK		Speech therapy Debbie Hayden \$55/36 hrs To be paid via IDEA-B non-public funds	\$1980
13DP		ABA Services Celines Medina \$28/84hrs	\$2352
13AR		ABA Services revised rate Karen Geiter \$24/204hrs	\$4896
13MS		ABA Services Bonnie Burushkin \$23/124hrs	\$2852
13DW		ABA Services Bonnie Burushkin \$23/84hrs Debbie Sperling \$22/84hrs	\$1932 \$1848

Personnel Approvals
2013 -2014 School Year

Costs: hourly rate/hours per week/number of weeks or rate/total hours

<u>Student ID</u>	<u>Student</u>	<u>Service/Personnel/Costs/Duration</u>	<u>Costs</u>
13JW		ABA Services	
		Bonnie Burushkin	\$23/84hrs
		Debbie Sperling	\$22/84hrs
			\$1932
			\$1848
13EW		ABA Services	
		Lise Grossman	\$28/164hrs
			\$4592

VOORHEES TOWNSHIP PUBLIC SCHOOLS

TO: BOARD OF EDUCATION
 FROM: RAYMOND J. BROSEL, JR.
 SUBJECT: SUPERINTENDENT JOB TARGETS FOR 2013-2014

FORM "A"

September 1, 2013

<u>MANAGEMENT AREA OF RESPONSIBILITY</u>	<u>JOB TARGET</u>	<u>PRESENT STATUS</u>	<u>RESULTS EXPECTED</u>	<u>TIME LINE</u>
<u>BOARD ADVISOR</u>	State regulations	New student assessments	Understanding of new evaluation system	Sept. - June
<u>OPERATIONAL PLAN</u>	Expand the use of technology	Prepared for statewide testing	Expand Bring Your Own Device (BYOD) and implement electronic test taking	Sept. - March
<u>STUDENT WELFARE</u>	Implement new student and staff evaluation program	Staff trained in Danielson teacher evaluation system	Teacher and student evaluations to be in compliance with state requirements	Sept. - June

<u>MANAGEMENT AREA OF RESPONSIBILITY</u>	<u>JOB TARGET</u>	<u>PRESENT STATUS</u>	<u>RESULTS EXPECTED</u>	<u>TIME LINE</u>
<u>PERSONNEL</u>	New Administrator support	New principals and administrator	Successful program implementation	Sept. - June
<u>MAINTENANCE OF PHYSICAL PLANT</u>	Implement building programs	Building programs underway	Completion of all maintenance plans	Sept. - June
<u>BUSINESS AFFAIRS</u>	Maintain all programs	Budget being reviewed	Budget implemented and programs completed	Sept. - June
<u>PUBLIC RELATIONS</u>	Inform community of new technology plans	Building appropriate capacity	Update capacity for testing and security	Sept. - June

VOORHEES TOWNSHIP BOARD OF EDUCATION
September 25, 2013
BOARD MEETING
PROFESSIONAL DAYS - APPROVALS

DATE	LAST	FIRST	SCHOOL	TITLE	INSERVICE	LOCATION	COST
11/14/2013	Afek	Irene	Admin	Anti-Bullying Specialist	Anti-Bullying Workshop	Hamilton, NJ	\$50.00
10/4/2013	Strain	Leta	Osage	Teacher	G &T Workshop	EIRC	\$75.00
10/4/2013	Seibert	Lois	Signal Hill	Teacher	G &T Workshop	EIRC	\$75.00
10/7/2013	Holovachuk	Kenneth	Osage	Teacher	Novice Teacher-Lesson Planning	Rowan University	\$60.00
10/7/2013	Killion	Melissa	VMS	Teacher	Novice Teacher-Lesson Planning	Rowan University	\$60.00
10/7/2013	Seppanen	Shawn	Signal Hill	Teacher	Novice Teacher-Lesson Planning	Rowan University	\$60.00
10/27/2013	Holovachuk	Kenneth	Osage	Teacher	Novice Teacher-Parent/Teacher Conference	Rowan University	\$60.00
10/27/2013	Killion	Melissa	VMS	Teacher	Novice Teacher-Parent/Teacher Conference	Rowan University	\$60.00
10/27/2013	Seppanen	Shawn	Signal Hill	Teacher	Novice Teacher-Parent/Teacher Conference	Rowan University	\$60.00
11/4/2013	Holovachuk	Kenneth	Osage	Teacher	Novice Teacher-Classroom Management Part 2	Rowan University	\$60.00
11/4/2013	Killion	Melissa	VMS	Teacher	Novice Teacher-Classroom Management Part 2	Rowan University	\$60.00
11/4/2013	Seppanen	Shawn	Signal Hill	Teacher	Novice Teacher-Classroom Management Part 2	Rowan University	\$60.00
1/15/2013	Holovachuk	Kenneth	Osage	Teacher	Novice Teacher-Bullying and School Law	Rowan University	\$60.00
1/15/2013	Killion	Melissa	VMS	Teacher	Novice Teacher-Bullying and School Law	Rowan University	\$60.00
1/15/2013	Seppanen	Shawn	Signal Hill	Teacher	Novice Teacher-Bullying and School Law	Rowan University	\$60.00
1/15/2013	Holovachuk	Kenneth	Osage	Teacher	Novice Teacher-Teacher Attitudes	Rowan University	\$60.00
1/15/2013	Killion	Melissa	VMS	Teacher	Novice Teacher-Teacher Attitudes	Rowan University	\$60.00
1/15/2013	Seppanen	Shawn	Signal Hill	Teacher	Novice Teacher-Teacher Attitudes	Rowan University	\$60.00
10/23/2013	Afek	Irene	Admin	Anti-Bullying Specialist	HIB Training	Toms River, NJ	\$165.00
10/17-18/2013	Beyer	Justin	VMS	Behavior Specialist	Autism NJ 31st Annual Conference	Atlantic City	\$500.00
10/17-18/2013	Demski	Jennifer	Admin	Behavior Specialist	Autism NJ 31st Annual Conference	Atlantic City	\$500.00
10/17-18/2013	Peterson	Donna	Admin	Psychologist	Autism NJ 31st Annual Conference	Atlantic City	\$500.00
2/5/2014	Tadley	Mary	Osage	Asst Principal	Legal One-Student Safety	Monroe Twp, NJ	\$200.00
3/5/2014	Tadley	Mary	Osage	Asst Principal	Legal One-Staff Rights	Monroe Twp, NJ	\$200.00
9/30/2013	DeBerardinis	Frank	Admin	Asst Supt	Resource Management	Hamilton, NJ	\$0.00
11/12/2013	DeBerardinis	Frank	Admin	Asst Supt	NJASBO	Mt. Laurel, NJ	\$75.00
12/12/2013	DeBerardinis	Frank	Admin	Asst Supt	NJASBO	Mt. Laurel, NJ	\$75.00

PROFESSIONAL DAYS - RATIFICATIONS

DATE	LAST	FIRST	SCHOOL	TITLE	INSERVICE	LOCATION	COST
9/25/2013	Holovachuk	Kenneth	Osage	Teacher	Novice Teacher-Classroom Management	Rowan University	\$60.00
9/25/2013	Killion	Melissa	VMS	Teacher	Novice Teacher-Classroom Management	Rowan University	\$60.00
9/25/2013	Seppanen	Shawn	Signal Hill	Teacher	Novice Teacher-Classroom Management	Rowan University	\$60.00

Attachment F
 Date: 09/25/2013
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Voorhees CER

Great Community-Great Schools

Fall 2013 Adult Classes

Reiki Level 1 Certification Program

Peggy L Moore, RN,BA, Reiki Master, Reflexologist

Reiki (ray key), refers to universal spiritual wisdom and vital life force energy. This is a gentle form of "hands on" energy enrichment used as a holistic complementary healing process. This life force energy can restore physical, emotional, and mental balance. In class you will be 'attuned' to receiving this energy and learn how to use this energy with hands on healing to others and yourself. Reiki can be used on self, adults, children, animals and plants. During Level 1 you will learn the history, how to set your intention with hand positions, learn and practice self-healing plus give and receive a Reiki session. Please dress in comfortable clothing and bring with you to class a blanket, pillow, and bottled water. Certification is provided upon successful completion of Level 1. .7CEU

Date: Sunday October 5th

9am to 5pm (Voorhees Middle School)

Cost: \$125.00 includes manual, AHNA (American Holistic Nurses Association) contact hours are available.

Reiki Level II Certification Program

Peggy L Moore, RN,BA, Reiki Master, Reflexologist

You must have completed Reiki I to participate in Reiki Level II. In level II you will learn Reiki sacred symbols, emotional symbol and balancing, removal of "clouds" from the emotional body, and distance healing. You will receive an "attunement" and give and receive a full Reiki II session. Please dress comfortably and bring a pillow, blanket, and water bottle to class. Certification is provided upon successful completion of level II, .7CEU. Verification of Reiki I is required. Manual from Reiki I will be used.

Date: Sunday October 13th

Time: 9am to 5pm (Voorhees Middle School)

Cost: \$180.00, a manual may be purchased from instructor if needed AHNA (American Holistic Nurses Association) contact hours are available

**Register for both Reiki I and Reiki II together and save!
Total registration cost for both together is \$275.00**

Mat Pilates

Transform flab into sculpted muscle! Lose inches off your waist, stomach and hips. Strengthen all your muscles, relieve wrist, neck, shoulder pain and melt stress. Non-Jarring exercise are tailored to fit each student's body. Wear comfortable exercise attire and bring a mat. Additional info call 856-751-0095. (men and women ages 13 +)

Dates: 10/8 to 12/3 (8 weeks)

7:00-8:00 p.m.

Tuesdays

Fee: \$88.00

Signal Hill APR.

Women's Basketball

A non-competitive women's league, no scores, no standings just great fun and exercise!

Dates: ongoing

7:00-8:00 p.m.

Mondays

Fee: \$5.00 /night payable at gym

Osage School Gym.

Reflexology

Peggy L Moore, RN,BA, Reiki Master, Reflexologist

Learn to relax, reduce stress, rejuvenate and have mind, body, and spirit balance through reflexology of feet and hands. Learn how reflex points on your hands and feet correspond to all your body's parts. You will learn the history of reflexology and how this 5000 year old practice made its way to the western world. Reflexology is the physical act of applying specific pressures on your feet and hands using thumb, finger and hand techniques to facilitate stress reduction. Class will be part lecture and a lot of practice. Attend with a partner, spouse or friend to practice with. Please wear comfortable clothing and bring a blanket and pillow for comfort.

Dates: Wednesdays 10/9 and 10/16 Voorhees Middle School

Time: 7pm to 9pm Cost: \$50.00 for the 2 sessions

Aerobic Dancing

This Aerobic Dancing Class uses the Jacki Sorensen Fitness Program. It's a progressive course that's choreographed specifically for non-dancers. In your Get-It-All-Together class you'll sway, stretch, crunch, squat, cha-cha, waltz, samba and swing yourself into total body fitness while enjoying music from The Hot 100, Adult Contemporary, Latin, Rock 'n Roll, Country, Hip Hop and more! Our classes are effective, exciting and fun! Debbie Rossi Email-Aerobicdancer@gmail.com

Website - aerobicdancingwithdebbie.angelfire.com/

When - Monday & Wednesday - 8-9 pm

Location: Signal Hill All Purpose Room

Cost: \$120.00-2x per week

\$88.00 once per week

\$10.00 drop in fee

DANCE PARTY NIGHT at 7:00pm - 8:00pm *NEW CLASS*****

Whether your invited to a wedding or any function, this course will help you to be more comfortable on the dance floor. We start with the basic dancing of Fox Trot, Swing, Salsa and Slow Partner Dancing. Also, current line dances to join in on the fun (e.i. Wobble, Cupid Shuffle). Feel free to come alone, with a friend, or bring your whole wedding party.

OCTOBER 3RD - OCTOBER 24TH Voorhees Middle School Day: Thursdays Fee: \$40.00

PSEUDO "Z" DANCING at 8:00pm- 9:00pm *NEW CLASS*****

If you found the "Z -- BA" a little to fast paced but would like a workout at a slower pace. This is the class for you! Come and get your body and feet moving so you can enjoy dancing and exercising all in one. Dress comfortably and bring water!

OCTOBER 3RD - OCTOBER 24TH Voorhees Middle School Day: Thursdays Fee: \$40.00

SALSA AND MERENGUE DANCE NIGHT OUT at 7:00pm - 8:00pm *NEW CLASS*****

This course is a concentration on just two popular rhythms - Salsa & Merengue. Dances will include beginner to advance moves. Come and join the fun of dancing. Partners are not required - however partners will not be supplied either.

NOVEMBER 14TH - DECEMBER 19TH: (No Class 11/28, 12/5) Voorhees Middle School Fee: \$40.00 Day: Thursdays

SWING/ JITTERBUG at 8:00pm - 9:00pm

Whether it be called Lindy, Boogie Woogie or Swing, the Jitterbug is still a classic American Dance. Jitterbug is done to the music of Big Band, Rock 'N' Roll, and Country. Learn the timing, basic movements, turns and more. Partners are not required.

NOVEMBER 14TH - DECEMBER 19TH: (No Class 11/28, 12/5) Voorhees Middle School Fee: \$40.00 Day: Thursdays

Cash or Checks only.

Mail in registrations accepted:

Voorhees CER C/O Voorhees Middle School
1000 Holly Oak Drive Voorhees, NJ 08043
(856) 795-5566 Ext. 5232

Name: _____

Address: _____

Phone: _____ Cell Phone: _____

Class Name: _____

Check Amount: _____

Check Number: _____

CER reserves the right to cancel classes due to lack of enrollment. You will be contacted only if class is canceled.

Deadline for registration is Friday September 27th.

**New Business Ratifications
Out of District and Contracted Services 2013-14**

Please approve the following services for students with disabilities:

14DB	YALE School North – Medford Lakes Medford Memorial Middle School 55 Mill Street Medford, NJ 08055	\$1,081.80
14JC	Voorhees Pediatric Rehab 1304 Laurel Oak Road Voorhees, NJ 08043 Physical Therapy - 1 x week/\$95/40 weeks	\$3,800.00
14CC	Hampton Academy 108 Burrs Road Mt. Holly, NJ 08060	\$55,831.00
14JC	Bancroft ESY Bedside Instruction	\$1,860
14JCh	Voorhees Pediatric Rehab 1304 Laurel Oak Road Voorhees, NJ 08043 Physical Therapy - 2 x week/\$95/40 weeks Physical Therapy – 1 x week/\$95/40 weeks – home Speech Therapy – 2 x week/\$95/40 weeks Occupational Therapy – 3 x week/\$95/40 weeks	\$7,600.00 \$3,800.00 \$7,600.00 \$11,400.00
14ND	Bancroft ESY Bedside Instruction	\$2728.00
14SE	Voorhees Pediatric Rehab 1304 Laurel Oak Road Voorhees, NJ 08043 Physical Therapy - 1 x week/\$95/40 weeks	\$3,800.00
14JH	Voorhees Pediatric Rehab 1304 Laurel Oak Road Voorhees, NJ 08043 Physical Therapy - 1 x week/\$95/40 weeks	\$3,800.00
14GK	REAL Learning Center 1371 Chew Landing Road Laurel Springs, NJ 08021 \$65hour/ 5 hrs per week/40 weeks Travel- \$25 per week/40 weeks	\$13,000.00 \$1000.00
14WM	Bancroft ESY Bedside Instruction	\$3844.00

**New Business Ratifications
Out of District and Contracted Services 2013-14**

4RP	YALE School North – Medford Lakes Medford Memorial Middle School 55 Mill Street Medford, NJ 08055	\$1,081.80
14MS	Voorhees Pediatric Rehab 1304 Laurel Oak Road Voorhees, NJ 08043 Physical Therapy - 1 x week/\$95/40 weeks	\$3,800.00
14AS	YALE School North – Medford Lakes Medford Memorial Middle School 55 Mill Street Medford, NJ 08055	\$47,203.20
14EW	YALE@Mullica Township ESY One on One Support (additional to original approval) 500 Elwood Road Elwood, NJ 08106 7/8/13 – 8/16/13	\$585.70

New Business Approvals
Out of District and Contracted Services 2013-14

Please approve the following services for students with disabilities:

13JBa	Occupational Therapy Voorhees Pediatric Facility \$95/1 x week	\$3800
13JB	Occupational therapy Linda Falk \$60/.5hr/36wks To be paid via IDEA-B non public funds	\$1080
13NB	Occupational therapy Linda Falk \$60/.5hr/36wks To be paid via IDEA-B non public funds	\$1080
13CB	Bayada Nurses One on one nursing care	\$69,300
13JDL	Lindenwold Public Schools Tuition One on one aide	\$33,160.00 \$13,351.98
13ME	Occupational Therapy Voorhees Pediatric Facility \$95/1 x week	\$3800
13RG	Occupational Therapy Voorhees Pediatric Facility \$95/2 x week	\$7600
13LK	Occupational therapy Linda Falk \$60/.5hr/36wks To be paid via IDEA-B non public funds	\$1080
13LM	Occupational therapy Linda Falk \$60/.5hr/36wks To be paid via IDEA-B non public funds	\$1080
13LS	Occupational Therapy Linda Falk \$60/.5hr/36wks To be paid via IDEA-B non public funds	\$1080
	Occupational therapy to students at Kellman Brown Academy to be provided by Linda Falk 5 hours per week at \$60 per hour for 30 weeks To be paid via IDEA-B non-public funds	\$9,000

VOORHEES TOWNSHIP PUBLIC SCHOOLS Page 1 of 1
SPECIAL SERVICES

Dr. Elaine Hill
Director of Special Services
856-751-8446 X. 6134 FAX 856-489-8390

Child Study Team
329 Route 73
Voorhees, New Jersey 08043

TO: Diane Young
Frank DeBerardinis
Cindy McClain
FROM: Elaine Hill
DATE: 9/23/13
RE: Salaries and Tuition for 2013-14 charged to IDEA FY14

Basic Grant **\$428,199.00**

Instructional Associates

Eileen Adams	\$44,516.00
Elaine Bansch	\$39,378.00
Laura Ehly	\$47,642.00
Hillary Garr	\$43,646.00
Mary Lambert	\$44,566.00
Ellen Levy	\$47,216.00
Nancy Long-Badessa	\$38,338.00
Kathy Ross	\$44,566.00
Claudia Parisi	\$36,840.00
Virginia Eggleston	\$41,491.00

Preschool Grant **\$30,647.00**

Instructional Associates

Cynthia Koehler	\$30,647.00
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Tuition Basic Grant **20-250-100-560-04** **\$219,075.00**

Lindenwold Public Schools	\$38,031.12
LARC	\$41,236.20
LARC	\$41,236.20
Bankbridge Development Ctr	\$34,560.00
YALE	\$29,511.48
Bankbridge Development Ctr	\$34,500.00

SB240S
 Budget year: 2013-14
 Batch number: P 005
 Period:

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 PAYMENT SUMMARY BY ACCOUNT

8/29/2013
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<u>Fund</u>	<u>Account Number</u>	<u>Total Payments</u>
10 GENERAL FUND	10-103 -B	200.00
	10-141 -B	7,107.24
Fund total:		7,307.24 *
11 CURRENT EXPENSE	11-000 -213 -610 -11	423.36
	11-000 -216 -610 -11	452.03
	11-000 -221 -610 -01	1,213.57
	11-000 -221 -610 -15	104.79
	11-000 -222 -610 -09	172.68
	11-000 -222 -610 -11	109.11
	11-000 -230 -331 -00	2,297.15
	11-000 -240 -610 -09	140.77
	11-000 -251 -610 -00	619.27
	11-000 -251 -890B-00	5.98
	11-000 -251 -890U-00	70.79
	11-000 -252 -610 -14	639.92
	11-000 -252 -890 -00	3,171.91
	11-000 -261 -420D-06	4,003.72
	11-000 -261 -420E-06	2,539.00
	11-000 -261 -420E-07	872.29
	11-000 -261 -420E-08	600.20
	11-000 -261 -420E-09	6,401.59
	11-000 -262 -490W-00	2,530.06
	11-000 -262 -610C-06	26,184.55
	11-000 -262 -610V-06	1,336.61
	11-000 -262 -621 -00	34.78
	11-000 -262 -622 -08	12,169.12
	11-000 -262 -622 -09	37,361.09
	11-000 -262 -622 -10	14,321.05
	11-000 -263 -420G-06	3,285.00
	11-000 -270 -350 -00	1,792.70
	11-000 -270 -518 -00	35,854.04
	11-000 -291 -210 -00	67.15
	11-000 -291 -220 -00	13,763.52
	11-000 -291 -270 -00	42,682.19
	11-190 -100 -440 -00	9,632.33
	11-190 -100 -580 -07	34.41
	11-190 -100 -610 -07	20,776.20
	11-190 -100 -610 -08	1,038.74
	11-190 -100 -610 -09	21,714.48
	11-190 -100 -610 -10	543.02

SB240S

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

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Budget year: 2013-14

PAYMENT SUMMARY BY ACCOUNT

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Batch number: P 005

Period:

<u>Fund</u>	<u>Account Number</u>	<u>Total Payments</u>
11 CURRENT EXPENSE	11-190 -100 -610 -11	12,454.13
	11-204 -100 -610 -07	764.46
	11-212 -100 -320 -03	80.00
	11-213 -100 -610 -11	64.08
	11-215 -100 -610 -11	393.87
Fund total:		282,715.71 *
20 SPECIAL REVENUE	20-240 -100 -610 -01	838.00
Fund total:		838.00 *
30 CAPITAL PROJECTS	30-000 -400 -451 -07	173,725.69
Fund total:		173,725.69 *
60 ENTERPRISE FUNDS	60-800 -330 -600G-00	72.98
	60-800 -330 -731 -00	7,230.00
	60-800 -330 -890Q-00	230.00
Fund total:		7,532.98 *
61 FOOD SERVICE FUND	61-000 -310 -870 -11	1,011.26
	61-000 -310 -870 -17	86.25
Fund total:		1,097.51 *
Grand total:		473,217.13 **

SB240F
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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
PAYMENT SUMMARY BY FUND

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<u>Fund</u>	<u>Total Payments</u>
10 GENERAL FUND	7,307.24
11 GENERAL CURRENT EXPENSE	282,715.71
20 SPECIAL REVENUE FUNDS	838.00
30 CAPITAL PROJECTS FUNDS	173,725.69
60 ENTERPRISE FUNDS	7,532.98
61 FOOD SERVICE FUND	1,097.51
Grand total:	473,217.13 *

SB240
Budget year: 2013-14
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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
D & B PARTS CORPORATION	57401	CUST&BLD SUPPL&PARTS	596-14	771.12
D & B PARTS CORPORATION	57401	CUST&BLD SUPPL&PARTS	869-14	2,182.09
D & B PARTS CORPORATION	57401	CUST&BLD SUPPL&PARTS	874-14	2,272.53
DANLEY, DAWN	57402	MISCEL. PURCHS SERV.	940-14	20.49
DAVIS & MENDELSON, L.L.C.	57403	LEGAL SERVICES	16-14	2,798.69
DELCREST SIGN CO INC.	57404	EQUIP CONTR SERV	905-14	5,167.38
DELCREST SIGN CO INC.	57404	EQUIP CONTR SERV	986-14	1,293.76
DELCREST SIGN CO INC.	57404	EQUIP CONTR SERV	1038-14	4,095.62
DELCREST SIGN CO INC.	57404	EQUIP CONTR SERV	1096-14	2,022.72
DELL MARKETING L.P.	57405	GENERAL SUPPLIES	368-14	2,839.35
DELTA SCIENCE	57406	GENERAL SUPPLIES	824-14	102.82
DEMCO EDUCATIONAL CORP.	57407	GENERAL SUPPLIES	5052-14	77.89
DEMCO EDUCATIONAL CORP.	57407	GENERAL SUPPLIES	5055-14	27.93
DICK BLICK COMPANY	57408	GENERAL SUPPLIES	5023-14	288.56
DIMEGLIO CONSTRUCTION INC.	57409	GROUND CONTR SERV	983-14	39,503.00
DIMEGLIO CONSTRUCTION INC.	57409	GROUND CONTR SERV	984-14	2,640.00
DOLAN MECHANICAL INC.	57365	HVAC	2647-13	159,103.00
DRAGANI, MS.	57410	GENERAL SUPPLIES	1032-14	8.00
E A I INC.	57411	GENERAL SUPPLIES	5059-14	21.09
E A I INC.	57411	GENERAL SUPPLIES	5082-14	93.84
EASTERN ACCOUSTICS	57412	GENERAL SUPPLIES	414-14	367.50
ECONOMY HANDICRAFTS	57413	BEFORE/AFTER PROGRAM	679-14	500.44
EMC-PARADIGM PUBLISHING	57414	GENERAL SUPPLIES	301-14	498.58
EVESHAM LOCK & SAFE CO., INC.	57415	CUST&BLD SUPPL&PARTS	907-14	705.50
EVESHAM LOCK & SAFE CO., INC.	57415	CUST&BLD SUPPL&PARTS	980-14	390.00
EVESHAM LOCK & SAFE CO., INC.	57415	CUST&BLD SUPPL&PARTS	1056-14	81.98
FALK, LINDA	57416	PURCH PROF/EDUC SRV	922-14	830.00
FEDERAL EXPRESS CORP	57417	POSTAGE	970-14	1,926.96
FLAGPOLE TECHNOLOGY INC.	57418	BUILDING CONTR SERV	1037-14	2,200.00
GALLAWAY, DR. MICHAEL	57419	PURCH PROF/EDUC SRV	804-14	120.00
GENERAL BINDING CORP.	57420	GENERAL SUPPLIES	503-14	716.32
GRAINGER INC.	57421	CUST&BLD SUPPL&PARTS	861-14	619.20
GRAINGER INC.	57421	CUST&BLD SUPPL&PARTS	1036-14	5,109.25
GRAPHIC IMPRESSIONS PRINTING	57422	GENERAL SUPPLIES	500-14	632.43
GRAPHIC IMPRESSIONS PRINTING	57422	PRINTING	649-14	510.20
HARCOURT SCHOOL	57423	TEXTBOOKS KELLMAN	638-14	168.00
HARDENBERGH INSUR INC, RICHARD	57424	BONDS	943-14	840.00
HAYDEN, DEBORAH	57425	MISCEL. PURCHS SERV.	917-14	25.77
HEWITT PSYCHIATRIC PC	57426	PURCH PROF/EDUC SRV	88-14	500.00
HILL, DR ELAINE	57427	MISCEL. PURCHS SERV.	921-14	150.97
HILLMAN BUS SERVICE INC.	57428	CON TRN SPC VENDORS	349-14	150.00

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 BOARD PAYMENT APPROVAL LIST

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
HILLMAN BUS SERVICE INC.	57428	CON TRN SPC VENDORS	352-14	150.00
HORIZON SOFTWARE INTERNATIONAL	57429	COST OF SALES	935-14	3,937.46
HORIZON SOFTWARE INTERNATIONAL	57429	COST OF SALES	936-14	310.00
HOUGHTON MIFFLIN HARCOURT	57430	GENERAL SUPPLIES	302-14	599.55
HOYER, MR. & MRS.	57431	SUMMER ENRICHMENT	901-14	80.00
IT'S MERYL TIME LLC	57432	PURCH PROF/EDUC SRV	364-14	540.00
JACK ROBINSON WASTE DISPOSAL	57433	CUST&BLD SUPPL&PARTS	909-14	625.00
JACK ROBINSON WASTE DISPOSAL	57433	CUST&BLD SUPPL&PARTS	985-14	1,090.00
JACK ROBINSON WASTE DISPOSAL	57433	CUST&BLD SUPPL&PARTS	1039-14	1,395.00
JONES, MS.	57434	GENERAL SUPPLIES	1088-14	129.00
KAPLAN SCHOOL SUPPLY INC.	57435	GENERAL SUPPLIES	455-14	736.10
KAPLAN SCHOOL SUPPLY INC.	57435	GENERAL SUPPLIES	457-14	149.36
LALENA'S APPLE AUTOMOTIVE	57436	SCHOOL VEHICLES	868-14	1,978.96
LINDENMEYR MUNROE	57437	GENERAL SUPPLIES	767-14	188.50
LOGIC MEDICAL LLC	57438	EQUIP CONTR SERV	651-14	2,298.00
LOWE'S	57367	CUST&BLD SUPPL&PARTS	17-14	2,363.96
MAID-RITE STEAK CO., INC.	57439	COST OF SALES	933-14	1,546.86
MCGRAW-HILL SCHOOL EDUCATION	57440	TEXTBOOKS KELLMAN	640-14	3,400.83
MIGNONE, DENNIS	57441	TRAVEL	934-14	49.95
MORGAN & SONS INC., FRED	57442	EQUIP CONTR SERV	976-14	1,292.63
MORGAN & SONS INC., FRED	57442	EQUIP CONTR SERV	1094-14	559.05
NARDELLO CONSTRUCTION CO, M.	57443	BUILDING CONTR SERV	880-14	4,455.00
NARDONE BAROS. BAKING CO.	57444	COST OF SALES	971-14	1,927.50
NASCO ARTS & CRAFTS INC.	57445	GENERAL SUPPLIES	614-14	208.33
NASCO ARTS & CRAFTS INC.	57445	GENERAL SUPPLIES	5074-14	773.23
NASCO ARTS & CRAFTS INC.	57445	GENERAL SUPPLIES	5077-14	511.76
NATIONAL ART & SCHOOL SUPPLIES	57446	GENERAL SUPPLIES	5026-14	237.34
NATIONAL ART & SCHOOL SUPPLIES	57446	GENERAL SUPPLIES	5031-14	555.95
NATIONAL BUSINESS FURNITURE	57447	MISCEL. EXPEND.	598-14	484.00
NJ AMERICAN WATER CO. INC	57448	WATER & SEWER	7-14	6,587.00
NJ SCHOOL BOARDS ASSOCIATION	57369	BOE MEMBER DUES/FEES	354-14	21,985.85
NORTHEAST MECHANICAL SERVICES	57449	EQUIP CONTR SERV	776-14	1,375.00
NORTHEAST MECHANICAL SERVICES	57449	EQUIP CONTR SERV	904-14	424.60
NORTHEAST MECHANICAL SERVICES	57449	EQUIP CONTR SERV	977-14	667.16
NORTHEAST MECHANICAL SERVICES	57449	EQUIP CONTR SERV	982-14	431.77
PANERA BREAD	57368	MISCEL. EXPEND.	957-14	85.97
PASSONS SPORT CENTER INC.	57450	GENERAL SUPPLIES	5066-14	2,022.41
PASSONS SPORT CENTER INC.	57450	GENERAL SUPPLIES	5069-14	251.04
PASSONS SPORT CENTER INC.	57450	GENERAL SUPPLIES	5072-14	137.59
PASSONS SPORT CENTER INC.	57450	GENERAL SUPPLIES	5075-14	1,195.37
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	51-14	488.75

SB240 ***** VOORHEES TOWNSHIP BOARD OF EDUCATION ***** 9/18/2013
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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	56-14	876.70
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	57-14	3,123.89
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	73-14	990.52
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	77-14	4,339.35
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	80-14	890.99
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	365-14	556.50
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	483-14	3,086.30
PEARSON EDUCATION INC	57451	TEXTBOOKS KELLMAN	641-14	993.94
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	759-14	391.39
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	818-14	3,561.09
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	819-14	4,273.30
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	820-14	3,561.09
PEARSON EDUCATION INC	57451	GENERAL SUPPLIES	830-14	219.18
PENN JERSEY PAPER CO	57452	MISCEL. EXPEND.	975-14	3,038.65
PEP BOYS AUTO	57453	CUST&BLD SUPPL&PARTS	1014-14	95.00
PERFECT TOUCH LANDSCAPE INC.	57454	GROUND CONTR SERV	727-14	7,475.00
PERFECT TOUCH LANDSCAPE INC.	57454	GROUND CONTR SERV	910-14	335.50
PERFECT TOUCH LANDSCAPE INC.	57454	GROUND CONTR SERV	1090-14	10,678.50
PITNEY BOWES	57455	SUPPLIES & MATERIALS	899-14	86.00
PITNEY BOWES/SUPPLIES	57456	SUPPLIES & MATERIALS	796-14	203.95
PITNEY BOWES/SUPPLIES	57456	GENERAL SUPPLIES	885-14	305.96
PJH CUSTOM PAINTING, LLC	57457	BUILDING CONTR SERV	1041-14	12,595.00
PREMIER SCHOOL AGENDAS	57458	GENERAL SUPPLIES	268-14	4,330.50
PROQUEST LLC	57459	GENERAL SUPPLIES	331-14	945.00
PRUDENTIAL INSUR CO OF AMERICA	57460	HEALTH BENEFITS	1000-14	36.34
PSE & G CO., INC	57461	ELECTRICITY	8-14	404.48
PYRAMID EDUCATIONAL CONSULTANT	57462	PURCH PROF/EDUC SRV	913-14	1,680.00
REALLY GOOD STUFF INC.	57463	GENERAL SUPPLIES	590-14	67.40
REALLY GOOD STUFF INC.	57463	GENERAL SUPPLIES	630-14	157.34
REALLY GOOD STUFF INC.	57463	GENERAL SUPPLIES	816-14	89.92
REALLY GOOD STUFF INC.	57463	GENERAL SUPPLIES	822-14	116.92
REALLY GOOD STUFF INC.	57463	GENERAL SUPPLIES	827-14	100.93
REDFEARN, MICHAEL	57464	TRAVEL	931-14	55.20
REGIONAL ENRICHMENT & LEARNING	57465	PURCH PROF/EDUC SRV	29-14	440.00
RICE, MRS. THERESA	57466	GENERAL SUPPLIES	1033-14	34.50
ROSICA, HELEN	57467	MISCEL. PURCHS SERV.	945-14	6.45
SADLIER PUBLISHING	57468	GENERAL SUPPLIES	356-14	879.14
SCANTRON	57469	GENERAL SUPPLIES	317-14	70.37
SCHNEIDER, MRS.	57470	SUMMER ENRICHMENT	900-14	200.00
SCHOOL DATE BOOKS INC.	57471	GENERAL SUPPLIES	405-14	975.63
SCHOOL HEALTH INC.	57472	GENERAL SUPPLIES	5045-14	654.21

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	435-14	477.80
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	540-14	613.24
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	627-14	73.54
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	628-14	73.54
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	629-14	70.36
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	764-14	89.05
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	5004-14	7,460.93
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	5005-14	3,185.95
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	5006-14	9,331.20
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	5009-14	1,372.10
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	5018-14	53.90
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	5029-14	1,773.48
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	5067-14	232.73
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	5073-14	26.51
SCHOOL SPECIALTY INC.	57473	GENERAL SUPPLIES	5076-14	932.88
SCHOOL SPECIALTY/EDUC. PUBL.	57474	GENERAL SUPPLIES	409-14	297.00
SECURITY CONNECTION INC.	57475	CUST&BLD SUPPL&PARTS	696-14	6,084.00
SERVICE LAMP CORPORATION	57476	CUST&BLD SUPPL&PARTS	908-14	100.00
SHERWIN-WILLIAMS CO.	57477	CUST&BLD SUPPL&PARTS	911-14	99.19
SHERWIN-WILLIAMS CO.	57477	CUST&BLD SUPPL&PARTS	1035-14	126.08
SHETKER, MRS.	57478	CER KINDGTN MISC	973-14	100.00
SHOP RITE INC./CLEMONTON	57479	BEFORE/AFTER PROGRAM	932-14	172.25
SHOP RITE INC./CLEMONTON	57479	BEFORE/AFTER PROGRAM	1059-14	392.45
SHOP RITE INC/CHERRY HILL	57480	BEFORE/AFTER PROGRAM	1060-14	233.05
SHORT HILLS REST. & DELI	57363	BEFORE/AFTER PROGRAM	964-14	537.00
SHORT HILLS REST. & DELI	57363	BEFORE/AFTER PROGRAM	965-14	402.75
SOUTH JERSEY GAS COMPANY	57481	NATURAL GAS	10-14	214.14
SOUTH JERSEY WELDING SUPPLY	57482	EQUIP CONTR SERV	1034-14	65.00
SOUTHWEST STRINGED INSTRUMENTS	57483	GENERAL SUPPLIES	396-14	116.65
SPRINT	57484	COMMUNIC./TELEPHONE	14-14	1,894.53
STATE OF NJ/HEALTH BENEFITS	None	HEALTH BENEFITS	702-14	562,202.67
STRONGE & ASSOC., ED. CONS.	57485	WRKSHOP REGISTRATION	847-14	180.00
STRONGE & ASSOC., ED. CONS.	57485	WRKSHOP REGISTRATION	848-14	894.00
SUPER DUPER PUBLICATIONS INC.	57486	GENERAL SUPPLIES	622-14	282.65
SYSTEMS SALES	57487	EQUIP CONTR SERV	607-14	626.78
TALBOT, LAWRENCE	57364	MISCEL. EXPEND.	752-14	1,500.00
TALBOT, LAWRENCE	57364	MISCEL. EXPEND.	753-14	1,500.00
TARGET	57488	EMPLOYEE BENEFITS	1087-14	2,000.00
TD WEALTH MANAGEMENT	57489	BONDS	961-14	950.00
TEACHER DIRECT LLC	57490	GENERAL SUPPLIES	826-14	104.20
3ER GPS	57491	GENERAL SUPPLIES	579-14	724.95

SB240 **** VOORHEES TOWNSHIP BOARD OF EDUCATION **** 9/18/2013
 Budget year: 2013-14 BOARD PAYMENT APPROVAL LIST Page 6 of 7
 Batch number: P 008
 Period: September 2013

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
TOTAL VIDEO PRODUCTS INC.	57492	GENERAL SUPPLIES	560-14	1,397.00
U.S. FOODSERVICE INC.	57493	GENERAL SUPPLIES	937-14	3,082.82
U.S. FOODSERVICE INC.	57493	COST OF SALES	938-14	11,128.26
U.S. FOODSERVICE INC.	57493	COST OF SALES	972-14	3,245.63
U.S. FOODSERVICE INC.	57493	GENERAL SUPPLIES	1042-14	3,909.93
U.S. FOODSERVICE INC.	57493	GENERAL SUPPLIES	1043-14	3,576.42
U.S. FOODSERVICE INC.	57493	COST OF SALES	1045-14	743.72
U.S. FOODSERVICE INC.	57493	COST OF SALES	1061-14	254.99
U.S. FOODSERVICE INC.	57493	COST OF SALES	1062-14	126.92
UNITED REFRIGERATION INC.	57494	CUST&BLD SUPPL&PARTS	610-14	1,776.32
UNITED REFRIGERATION INC.	57494	CUST&BLD SUPPL&PARTS	871-14	175.47
VOORHEES BOE/ AGENCY ACCOUNT	None	OTHER RETIREMNT PERS	778-14	241.53
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIB	779-14	13,394.90
VOORHEES BOE/ AGENCY ACCOUNT	None		1005-14	88,688.94
VOORHEES BOE/CAFETERIA ACCOUNT	57495	GENERAL SUPPLIES	926-14	60.00
VOORHEES BOE/CAFETERIA ACCOUNT	57495		969-14	611.62
VOORHEES BOE/IMPREST FUND	57366	SCHOOL VEHICLES	963-14	1,776.99
VOORHEES HARDWARE INC.	57496	CUST&BLD SUPPL&PARTS	604-14	190.92
VOORHEES PEDIATRIC REHAB INC.	57497	PURCH PROF/EDUC SRV	941-14	350.00
VOORHEES PEDIATRIC REHAB INC.	57497	PURCH PROF/EDUC SRV	956-14	350.00
VOORHEES PEDIATRIC REHAB INC.	57497	PURCH PROF/EDUC SRV	1079-14	1,917.50
VOORHEES THEATRE CO.	57498	SUMMER THEATRE CAMP	966-14	10,486.69
W.B.MASON CO INC.	57499	GENERAL SUPPLIES	762-14	181.88
W.B.MASON CO INC.	57499	SALARIES	763-14	1,838.40
W.B.MASON CO INC.	57499	GENERAL SUPPLIES	814-14	99.99
W.B.MASON CO INC.	57499	GENERAL SUPPLIES	835-14	66.15
W.B.MASON CO INC.	57499	GENERAL SUPPLIES	843-14	5,515.20
W.B.MASON CO INC.	57499	GENERAL SUPPLIES	887-14	23.98
WEST JERSEY AIR COND/HEATING	57500	EQUIP CONTR SERV	902-14	4,619.11
WEST JERSEY AIR COND/HEATING	57500	EQUIP CONTR SERV	903-14	597.31
WEST JERSEY AIR COND/HEATING	57500	EQUIP CONTR SERV	979-14	11,907.57
WEST JERSEY AIR COND/HEATING	57500	EQUIP CONTR SERV	981-14	340.50
WEST JERSEY AIR COND/HEATING	57500	EQUIP CONTR SERV	1091-14	216.25
WEST JERSEY AIR COND/HEATING	57500	EQUIP CONTR SERV	1092-14	672.22
WEST JERSEY AIR COND/HEATING	57500	EQUIP CONTR SERV	1093-14	1,988.38
WISCONSIN CNT EDUCAT RESEARCH	57501	GENERAL SUPPLIES	758-14	1,383.20
WOODFORD CEDAR RUN WILDLIFE RE	57502	MISCEL. EXPEND.	298-14	700.00
XEROX COPORATION	57503	RENTALS	882-14	9,297.26
XEROX CORPORATION	57504	RENTALS	883-14	335.07
XEROX CORPORATION	57505	RENTALS	884-14	1,929.40

Total:

1,319,734.08

SI 0
Budget year: 2013-14
Batch number: P 008
Period: September 2013

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BOARD PAYMENT APPROVAL LIST

9/18/2013
Page 7 of 7

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
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I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

Cynthia L. McClain
[Signature]

9/23/13
9/18/13

VOORHEES TWP. BOARD OF EDUCATION
CASH REPORT

ALL FUNDS For the Month Ending July 2013		BEGINNING CASH <u>BALANCE</u>	CASH RECEIPTS THIS MONTH	CASH DISBURSEMENTS THIS MONTH	ENDING CASH <u>BALANCE</u>	
GOVERNMENTAL FUNDS						
1	GENERAL FUND	FUND 10	\$8,951,666.41	\$4,828,438.08	\$683,197.89	\$13,096,906.60
2	SPECIAL REVENUE FUND	FUND 20	-\$371,667.76	\$21,128.75	\$275.00	-\$350,814.01
3	CAPITAL PROJECTS FUND	FUND 30	\$3,155,276.21	\$0.00	\$258,270.29	\$2,897,005.92
4	DEBT SERVICE FUND	FUND 40	\$15,974.63	\$28,666.50	\$0.00	\$44,641.13
TOTAL GOVERNMENTAL FUNDS			<u>\$11,751,249.49</u>	<u>\$4,878,233.33</u>	<u>\$941,743.18</u>	<u>\$15,687,739.64</u>
5	ENTERPRISE FUND (CER)	FUND 60	\$2,361,062.44	\$141,073.66	\$196,719.06	\$2,305,417.04
6	FOOD SERVICE FUND	FUND 61	\$562,097.60	\$0.00	\$10,164.06	\$551,933.54
7	PAYROLL		\$26,015.53	\$462,157.62	\$456,520.77	\$31,652.38
8	PAYROLL AGENCY		\$257,693.46	\$264,658.44	\$508,947.13	\$13,404.77
TOTAL TRUST & AGENCY FUNDS			<u>\$3,206,869.03</u>	<u>\$867,889.72</u>	<u>\$1,172,351.02</u>	<u>\$2,902,407.73</u>
TOTAL ALL FUNDS			<u>\$14,958,118.52</u>	<u>\$5,746,123.05</u>	<u>\$2,114,094.20</u>	<u>\$18,590,147.37</u>

BANK RECONCILIATION GENERAL ACCOUNT	\$15,687,739.64
BANK RECONCILIATION PAYROLL ACCOUNT	\$31,652.38
BANK RECONCILIATION PAYROLL AGENCY	\$13,404.77
BANK RECONCILIATION CER	\$2,305,417.04
BANK RECONCILIATION FOOD SERVICE	\$551,933.54
TOTAL BANK RECONCILIATIONS	<u>\$18,590,147.37</u>

Cynthia L. McClain

VOORHEES TOWNSHIP SCHOOL DISTRICT

CASH RECONCILIATION

July 2013

	<u>Balance</u> <u>07/01/13</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> <u>07/31/13</u>
Fund 10	8,951,666.41	4,828,438.08	683,197.89	13,096,906.60
Fund 20	(371,667.76)	21,128.75	275.00	(350,814.01)
Fund 40	<u>15,974.63</u>	<u>28,666.50</u>	<u> </u>	<u>44,641.13</u>
Total	<u>\$ 8,595,973.28</u>	<u>\$ 4,878,233.33</u>	<u>\$ 683,472.89</u>	12,790,733.72

Adjustments:

Capital Reserve

100.00

Building Project Transfer

185,511.82

Adjustments:

(495.00)

(h Balance (Books)

\$ 12,975,850.54

Balance per Bank Statements:

Commerce Checking	0002372183	\$ 8,884,785.59
Commerce Money Mark	7866443166	\$ 5,547,273.32
Cash Management Fund	171-000047708	104,534.19

Total Balance per Bank Statements

14,536,593.10

Less: Outstanding Checks

2,025,895.97

\$ 12,510,697.13

Add: Reimbursements Due from:

Food Service Fund	10,164.06
Capital Projects Fund	258,270.29
CER Program	196,719.06

Total Reimbursements Due to General Fund

465,153.41

Cash Balance (Bank)

\$ 12,975,850.54

VOORHEES TOWNSHIP SCHOOL DISTRICT
OUTSTANDING CHECKLIST VERIFICATION
July 2013

Outstanding Checklist--Prior Month	\$	3,232,088.95
Add: Payment List--Current Month (All Funds) (Do not include "No Check" disbursements)		<u>1,148,626.30</u>
Potential Disbursements to Clear in Current Month		4,380,715.25
Less: Checks, Withdrawals and Charges from Bank Statements:		
Commerce Checking 0002372183	\$	2,303,898.21
Cash Management 171-000047708		
		<hr/>
Total Checks, Withdrawals and Charges from Bank Statements		<u>2,303,898.21</u>
Outstanding Checklist--Current Month	\$	<u>2,076,817.04</u>
		<u>(2,025,895.97)</u>
		50,921.07

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 GENERAL FUND - FUND 10**

DRAFT

**Interim Balance Sheet
 July 2013**

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ASSETS AND RESOURCES
 =====

ASSETS:

101	Cash in bank		13,096,906.60
103	Petty cash		4,201.21
116	Investments - Capital reserve account		100.00
121	Tax levy receivable		37,962,324.90
	Accounts receivable:		
132	Interfund	5,996.59	
141	Intergovernmental - state	5,800,638.00	
153	Other	--	5,806,634.59

RESOURCES:

301	Estimated revenues		47,702,600.00
302	Less revenues		(47,683,385.39)
	Total assets and resources		56,889,381.91

=====
LIABILITIES AND FUND EQUITY
 =====

LIABILITIES:

	Other current liabilities		-16,970.85
	Total liabilities		-16,970.85

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet
July 2013

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year			29,988,180.70
754	Reserve for encumbrances - prior year			--
	Reserved fund balance:			
761	Capital reserve account			3,983,342.55
762	Adult education programs			1,031,277.37
763	Sale/leaseback reserve 7/1/2012	463,648.97		
605	Add: Increase in sale/leaseback		--	
308	Less: Budgeted w/D sale/leaseback		--	463,648.97
764	Maintenance reserve		--	
606	Add: Increase in maintenance reserve		--	
310	Less: Budgeted w/D maintenance res.		--	--
765	Tuition reserve account		--	
311	Less: Budgeted w/d tuition reserve		--	--
766	Current expense emergency reserve		--	
607	Add: Increase curr. exp. emer. res.		--	
312	Less: w/D from curr. exp. emer.res.		--	--
751,752,76x	Other reserves			--
601	Appropriations	48,918,002.00		
602	Less: Expenditures	(628,863.58)		
603	Encumbrances	(29,988,180.70)	(30,617,044.28)	18,300,957.72
604	Increase in capital reserve			--
	Total appropriated			53,767,407.31
Unappropriated:				
770	Fund balance, July 1, 2012			4,354,347.45
771	Designated fund balance			--
303	Budgeted fund balance			(1,215,402.00)
307	Budgeted w/d from cap res local-excess			--
309	Budgeted w/d from cap reserve-inelig.			--
	Total fund balance			56,906,352.76
	Total liabilities and fund equity			56,889,381.91

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet
July 2013

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	48,918,002.00	30,617,044.28	18,300,957.72
Revenues	(47,702,600.00)	(47,683,385.39)	(19,214.61)
Subtotal	1,215,402.00	-17,066,341.11	18,281,743.11
Change in capital reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in emergency reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	1,215,402.00	-17,066,341.11	18,281,743.11

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 1 month period ending July 31, 2013)

REVENUES/SOURCES OF FUNDS	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
OPERATING BUDGET				
10-303G Budgeted Fund Balance - Operating Budget	1,215,402.00	.00	(UNDER)	1,215,402.00
10-12XX From Local Sources	42,200,361.00	42,204,496.39	(OVER)	-4,135.39
10-3XXX From State Sources	5,478,889.00	5,478,889.00		.00
10-4XXX From Federal Sources	23,350.00	.00	(UNDER)	23,350.00
GENERAL FUND GRAND TOTAL	48,918,002.00	47,683,385.39	(UNDER)	1,234,616.61

EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance
OPERATING BUDGET				
GENERAL CURRENT EXPENSE				
11-1XX-100-XXX Regular Programs	16,140,241.00	64,709.00	15,184,203.78	891,328.22
11-2XX-100-XXX Special Education	5,922,386.00	62,401.86	5,364,213.53	495,770.61
11-230-100-XXX Basic skills/Remedial	768,593.00	.00	768,593.00	.00
11-240-100-XXX Bilingual Education	147,768.00	.00	146,739.00	1,029.00
11-401-100-XXX School-Sponsored Co/Extra-Curricular Activities	280,992.00	250.00	256,589.00	24,153.00
11-800-330-XXX Community Services Programs/Operations	1,000.00	.00	.00	1,000.00
Undistributed Expenditures:				
11-000-100-XXX Tuition	1,529,454.00	-1,620.00	.00	1,531,074.00
11-000-211-XXX Attendance and Social work Services	2,500.00	.00	2,500.00	.00
11-000-213-XXX Health Services	539,330.00	2,467.64	516,526.21	20,336.15
11-000-216,217 Speech, OT, PT & Extraordinary Services	566,308.00	413.34	537,642.91	28,251.75
11-000-218-XXX Guidance	633,111.00	4,801.49	625,686.42	2,623.09
11-000-219-XXX Child Study Teams	1,259,019.00	19,842.80	1,167,966.65	71,209.55
11-000-221-XXX Improvement of Instructional Services	392,209.00	24,670.42	321,541.49	45,997.09
11-000-222-XXX Educational Media Services - School Library	453,847.00	1,796.95	422,002.90	30,047.15
11-000-223-XXX Instructional Staff Training Services	670,932.00	42,919.92	612,626.21	15,385.87
11-000-230-XXX General Administration	1,007,579.00	29,216.10	299,695.45	678,667.45
11-000-240-XXX School Administration	1,365,775.00	101,445.30	1,245,519.89	18,809.81
11-000-25X-XXX Central Services & Admin. Information Technology	937,744.00	88,650.60	736,701.63	112,391.77

Attachment K
September 23, 2013

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 GENERAL FUND - FUND 10**

DRAFT

**Interim Statements Comparing
 Budgeted Revenue with Actual to Date and
 Appropriations with Expenditures and Encumbrances to Date**

(For 1 month period ending July 31, 2013)

EXPENDITURES

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-26X-XXX Operation and Maintenance of Plant Services	4,290,979.00	113,301.86	1,131,988.59	3,045,688.55
11-000-270-XXX Student Transportation Services	2,303,433.00	4,401.58	57,511.42	2,241,520.00
11-XXX-XXX-2XX Personal Services - Employee Benefits	9,361,694.00	69,194.72	589,932.62	8,702,566.66
Total Support Services Expenditures	25,313,914.00	501,502.72	8,267,842.39	16,544,568.89
 TOTAL GENERAL CURRENT EXPENSE	 48,574,894.00	 628,863.58	 29,988,180.70	 17,957,849.72
 CAPITAL OUTLAY				
12-XXX-XXX-73X Equipment	302,079.00	.00	.00	302,079.00
12-000-4XX-XXX Facilities Acquisition and Construction Services	41,029.00	.00	.00	41,029.00
TOTAL CAPITAL EXPENDITURES	343,108.00	.00	.00	343,108.00
 OPERATING BUDGET GRAND TOTAL	 48,918,002.00	 628,863.58	 29,988,180.70	 18,300,957.72

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

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Schedule of Revenues
Actual Compared with Estimated
(For 1 month period ending July 31, 2013)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
10-303G	Budgeted Fund Balance - Operating Budget	1,215,402.00	.00	1,215,402.00
REVENUES FROM LOCAL SOURCES:				
10-1210	Local Tax Levy	42,180,361.00	42,180,361.00	.00
10-1300	Tuition	.00	7,547.40	-7,547.40
10-1XXX	Unrestricted Miscellaneous Revenues	20,000.00	16,587.99	3,412.01
	Subtotal	42,200,361.00	42,204,496.39	-4,135.39
REVENUES FROM STATE SOURCES:				
10-3132	Categorical Special Education Aid	1,699,913.00	1,699,913.00	.00
10-3176	Equalization Aid	2,916,383.00	2,916,383.00	.00
10-3177	Categorical Security Aid	236,331.00	236,331.00	.00
10-3178	Adjustment Aid	100,761.00	100,761.00	.00
10-3121	Categorical Transportation Aid	525,501.00	525,501.00	.00
	Subtotal	5,478,889.00	5,478,889.00	.00
FEDERAL SOURCES:				
10-4200	Medicaid Reimbursement	23,350.00	.00	23,350.00
	Subtotal	23,350.00	.00	23,350.00
	TOTAL OPERATING BUDGET	48,918,002.00	47,683,385.39	1,234,616.61

Attachment K
September 25, 2013
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances

(For 1 month period ending July 31, 2013)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>	
GENERAL CURRENT EXPENSE					
Regular Programs - Instruction					
11-105-100-101	Preschool - Salaries of Teachers	161,149.00	.00	161,149.00	.00
11-110-100-101	Kindergarten - Salaries of Teachers	526,125.00	.00	526,125.00	.00
11-120-100-101	Grades 1-5 - Salaries of Teachers	8,510,189.00	847.50	8,509,341.50	.00
11-130-100-101	Grades 6-8 - Salaries of Teachers	5,542,895.00	13,967.22	5,527,511.78	1,416.00
Regular Programs - Home Instruction:					
11-150-100-101	Salaries of Teachers	150,000.00	.00	150,000.00	.00
Regular Programs - Undistributed Instruction					
11-190-100-320	Purchased Professional-Educational Services	3,150.00	.00	492.50	2,657.50
11-190-100-340	Purchased Technical Services	25,000.00	.00	6,837.00	18,163.00
11-190-100-500	Other Purchased Services	179,550.00	-879.23	.00	180,429.23
11-190-100-610	General Supplies	649,965.00	44,639.27	283,980.55	321,345.18
11-190-100-640	Textbooks	194,763.00	-964.76	.00	195,727.76
11-190-100-890	Other Objects	197,455.00	7,099.00	18,766.45	171,589.55
	TOTAL REGULAR PROGRAMS - INSTRUCTION	16,140,241.00	64,709.00	15,184,203.78	891,328.22
SPECIAL EDUCATION - INSTRUCTION					
Learning and/or Language Disabilities:					
11-204-100-101	Salaries of Teachers	581,303.00	.00	581,303.00	.00
11-204-100-106	Other Salaries for Instruction	136,581.00	.00	136,581.00	.00
11-204-100-610	General Supplies	4,400.00	153.60	1,345.33	2,901.07
11-204-100-640	Textbooks	725.00	.00	.00	725.00
	Total	723,009.00	153.60	719,229.33	3,626.07
Behavioral Disabilities:					
11-209-100-101	Salaries of Teachers	115,018.00	.00	115,018.00	.00
	Total	115,018.00	.00	115,018.00	.00
Multiple Disabilities:					
11-212-100-101	Salaries of Teachers	434,887.00	38,375.50	396,511.50	.00
11-212-100-106	Other Salaries for Instruction	548,648.00	17,657.00	530,991.00	.00
11-212-100-320	Purchased Professional-Educational Services	497,583.00	1,296.00	29,220.20	467,066.80

Attachment K
September 25, 2013
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

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**Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2013)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-212-100-610 General Supplies	1,500.00	.00	.00	1,500.00
11-212-100-800 Other Objects	5,000.00	.00	.00	5,000.00
Total	1,487,618.00	57,328.50	956,722.70	473,566.80
Resource Room/Resource Center				
11-213-100-101 Salaries of Teachers	2,578,025.00	1,280.00	2,576,745.00	.00
11-213-100-106 Other Salaries for Instruction	747,588.00	.00	747,588.00	.00
11-213-100-610 General Supplies	16,500.00	488.99	1,741.78	14,269.23
11-213-100-640 Textbooks	2,900.00	.00	.00	2,900.00
Total	3,345,013.00	1,768.99	3,326,074.78	17,169.23
Autism:				
11-214-100-106 Other Salaries for Instruction	38,000.00	2,992.00	35,008.00	.00
Total	38,000.00	2,992.00	35,008.00	.00
Preschool Disabilities - Part-Time:				
11-215-100-101 Salaries of Teachers	48,984.00	.00	48,984.00	.00
11-215-100-106 Other Salaries for Instruction	110,962.00	.00	110,962.00	.00
11-215-100-600 General Supplies	3,230.00	158.77	1,662.72	1,408.51
Total	163,176.00	158.77	161,608.72	1,408.51
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	50,552.00	.00	50,552.00	.00
Total	50,552.00	.00	50,552.00	.00
TOTAL SPECIAL EDUCATION - INSTRUCTION				
	5,922,386.00	62,401.86	5,364,213.53	495,770.51
Basic Skills/Remedial - Instruction				
11-230-100-101 Salaries of Teachers	768,593.00	.00	768,593.00	.00
Total	768,593.00	.00	768,593.00	.00
Bilingual Education - Instruction				
11-240-100-101 Salaries of Teachers	146,368.00	.00	146,368.00	.00
11-240-100-610 General Supplies	1,400.00	.00	371.00	1,029.00
Total	147,768.00	.00	146,739.00	1,029.00

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

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Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2013)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
School-Sponsored Cocurricular Activities-Instruction				
11-401-100-100 Salaries	253,592.00	.00	253,592.00	.00
11-401-100-800 Other Objects	27,400.00	250.00	2,997.00	24,153.00
Total	280,992.00	250.00	256,589.00	24,153.00
Community Services Programs - Operations				
11-800-330-500 Purchased Services	1,000.00	.00	.00	1,000.00
Total	1,000.00	.00	.00	1,000.00
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561 Tuition - Other LEAs within the State - Regular	36,268.00	.00	.00	36,268.00
11-000-100-562 Tuition - Other LEAs within the State - Special	98,432.00	.00	.00	98,432.00
11-000-100-565 Tuition - Co. Spec. Services and Regional Day Schls	380,262.00	.00	.00	380,262.00
11-000-100-566 Tuition - Private Schls/Disabled within State	972,337.00	-1,620.00	.00	973,957.00
11-000-100-567 Tuition - Private Schls/Disab,other LEA's out-state	42,155.00	.00	.00	42,155.00
Total	1,529,454.00	-1,620.00	.00	1,531,074.00
Attendance and Social work Services				
11-000-211-100 Salaries	2,500.00	.00	2,500.00	.00
Total	2,500.00	.00	2,500.00	.00
Health Services				
11-000-213-100 Salaries	511,011.00	.00	511,011.00	.00
11-000-213-300 Purchased Professional and Technical Services	17,800.00	.00	.00	17,800.00
11-000-213-600 Supplies and Materials	10,519.00	2,467.64	5,515.21	2,536.15
Total	539,330.00	2,467.64	516,526.21	20,336.15
Speech, OT, PT and Related services				
11-000-216-100 Salaries	537,108.00	.00	537,108.00	.00
11-000-216-320 Purchased Professional-Educational Services	25,300.00	.00	.00	25,300.00
11-000-216-600 Supplies and Materials	3,900.00	413.34	534.91	2,961.75
Total	566,308.00	413.34	537,642.91	28,251.75

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

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Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2013)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Guidance				
11-000-218-104 Salaries of Other Professional Staff	574,116.00	.00	574,116.00	.00
11-000-218-105 Salaries of Secretarial and Clerical Assistants	56,095.00	4,524.58	51,570.42	.00
11-000-218-600 Supplies and Materials	2,900.00	276.91	.00	2,623.09
Total	633,111.00	4,801.49	625,686.42	2,623.09
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	1,086,737.00	12,430.16	1,074,306.84	.00
11-000-219-105 Salaries of Secretarial and Clerical Assistants	88,669.00	7,389.08	81,279.92	.00
11-000-219-320 Purchased Professional-Educational Services	22,353.00	.00	2,550.00	19,803.00
11-000-219-592 Miscellaneous Purchased Services	3,500.00	23.56	.00	3,476.44
11-000-219-600 Supplies and Materials	45,360.00	.00	7,197.39	38,162.61
11-000-219-800 Other Objects	12,400.00	.00	2,632.50	9,767.50
Total	1,259,019.00	19,842.80	1,167,966.65	71,209.55
Improvement of Instructional Services				
11-000-221-102 Salaries of Supervisors of Instruction	268,494.00	18,618.94	249,875.06	.00
11-000-221-105 Salaries of Secretarial and Clerical Assistants	58,700.00	4,887.92	53,812.08	.00
11-000-221-110 Other Salaries	5,000.00	.00	5,000.00	.00
11-000-221-320 Purchased Professional-Educational Services	10,000.00	.00	9,000.00	1,000.00
11-000-221-500 Other Purchased Services	5,050.00	.00	255.72	4,794.28
11-000-221-600 Supplies and Materials	31,835.00	93.56	1,650.13	30,091.31
11-000-221-800 Other Objects	13,130.00	1,070.00	1,948.50	10,111.50
Total	392,209.00	24,670.42	321,541.49	45,997.89
Educational Media Services - School Library				
11-000-222-100 Salaries	413,347.00	.00	413,347.00	.00
11-000-222-600 Supplies and Materials	40,500.00	1,796.95	8,655.90	30,047.05
Total	453,847.00	1,796.95	422,002.90	30,047.05
Instructional Staff Training Services				
11-000-223-102 Salaries of Supervisors of Instruction	343,725.00	24,888.22	318,836.78	.00
11-000-223-110 Other Salaries	283,996.00	17,789.03	266,206.97	.00
11-000-223-390 Other Purchased Professional and Technical Services	29,000.00	.00	27,582.46	1,417.54

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

GENERAL FUND - FUND 10

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Statement of Appropriations
Compared with Expenditures and Encumbrances

(For 1 month period ending July 31, 2013)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-223-500 Other Purchased Services	1,200.00	.00	.00	1,200.00
11-000-223-600 Supplies and Materials	4,000.00	242.67	.00	3,757.33
11-000-223-800 Other objects	9,011.00	.00	.00	9,011.00
Total	670,932.00	42,919.92	612,626.21	15,385.87
Support Services - General Administration				
11-000-230-100 Salaries	291,541.00	24,295.10	267,245.90	.00
11-000-230-331 Legal services	64,000.00	.00	.00	64,000.00
11-000-230-332 Audit Fees	47,500.00	.00	.00	47,500.00
11-000-230-334 Architectural/Engineering Services	10,000.00	.00	.00	10,000.00
11-000-230-339 other Purchased Professional Services	144,400.00	.00	9,175.00	135,225.00
11-000-230-530 Communications/Telephone	126,013.00	.00	.00	126,013.00
11-000-230-585 BOE Other Purchased Services	9,600.00	.00	.00	9,600.00
11-000-230-590 Other Purchased Services	262,100.00	.00	.00	262,100.00
11-000-230-610 General Supplies	2,300.00	.00	.00	2,300.00
11-000-230-630 BOE In-House Training/Meeting Supplies	6,000.00	.00	.00	6,000.00
11-000-230-890 Miscellaneous Expenditures	21,125.00	4,921.00	1,288.70	14,915.30
11-000-230-895 BOE Membership Dues and Fees	23,000.00	.00	21,985.85	1,014.15
Total	1,007,579.00	29,216.10	299,695.45	678,667.45
Support Services - School Administration				
11-000-240-103 Salaries of Principals/Assistant Principals	792,102.00	61,801.64	730,300.36	.00
11-000-240-105 Salaries of Secretarial and Clerical Assistants	551,803.00	39,643.66	512,159.34	.00
11-000-240-600 Supplies and Materials	21,870.00	.00	3,060.19	18,809.81
Total	1,365,775.00	101,445.30	1,245,519.89	18,809.81
Undistributed Expenditures - Central Services				
11-000-251-100 Salaries	495,953.00	41,142.18	454,810.82	.00
11-000-251-330 Purchased Professional Services	13,000.00	.00	.00	13,000.00
11-000-251-592 Miscellaneous Purchased Services (400-500 series)	13,300.00	.00	.00	13,300.00
11-000-251-600 Supplies and Materials	18,000.00	.00	.00	18,000.00
11-000-251-890 Other objects	64,580.00	1,921.00	.00	62,659.00
Total	604,833.00	43,063.18	454,810.82	106,959.00

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REPORT OF THE SECRETARY
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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
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Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2013)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100 Salaries	130,411.00	13,411.74	116,999.26	.00
11-000-252-500 Other Purchased Services (400-500 series)	2,000.00	.00	.00	2,000.00
11-000-252-600 Supplies and Materials	33,266.30	32,175.68	1,090.62	.00
11-000-252-800 Other objects	167,233.70	.00	163,800.93	3,432.77
Total	332,911.00	45,587.42	281,890.81	5,432.77
Required Maintenance for School Facilities				
11-000-261-100 Salaries	226,294.00	18,897.32	207,396.68	.00
11-000-261-420 Cleaning, Repair, and Maintenance Services	636,800.00	.00	20,843.18	615,956.82
Total	863,094.00	18,897.32	228,239.86	615,956.82
Custodial Services				
11-000-262-100 Salaries	938,780.00	84,915.22	853,864.78	.00
11-000-262-420 Cleaning, Repair, and Maintenance Services	5,824.00	.00	.00	5,824.00
11-000-262-490 Rental of Land and Buildings	150,640.00	.00	.00	150,640.00
11-000-262-520 Other Purchased Property Services	156,513.00	.00	.00	156,513.00
11-000-262-520 Insurance	301,557.00	-185.68	49,883.95	251,858.73
11-000-262-610 General Supplies	93,560.00	.00	.00	93,560.00
11-000-262-621 Energy (Natural Gas)	1,569,015.00	.00	.00	1,569,015.00
11-000-262-622 Energy (Electricity)	2,590.00	.00	.00	2,590.00
11-000-262-800 Other objects	3,218,479.00	84,729.54	903,748.73	2,230,000.73
Total Custodial Services				
Care and Upkeep of Grounds				
11-000-263-420 Cleaning, Repair and Maintenance Services	160,000.00	9,675.00	.00	150,325.00
11-000-263-610 General Supplies	49,406.00	.00	.00	49,406.00
Total Care and Upkeep of Grounds	209,406.00	9,675.00	.00	199,731.00
Total Operation and Maintenance of Plant Services	4,290,979.00	113,301.86	1,131,988.59	3,045,689.55
Student Transportation Services				
11-000-270-160 Salaries - Between Home & School - Regular	49,935.00	4,161.24	45,773.76	.00
11-000-270-161 Salaries - Between Home and School - Special	8,812.00	734.34	8,077.66	.00
11-000-270-350 Management Fee-ESC Transportation Programs	18,963.00	.00	.00	18,963.00

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

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Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2013)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-270-511 Contracted Services (Home/School) - Vendors	1,271,942.00	.00	.00	1,271,942.00
11-000-270-512 Contracted Services (not Home/School) - Vendors	136,269.00	-794.00	3,360.00	133,703.00
11-000-270-514 Contracted Services (Special Ed) - Vendors	328,992.00	300.00	300.00	328,392.00
11-000-270-518 Contracted Services (Special Ed) - ESCs	350,000.00	.00	.00	350,000.00
11-000-270-503 Contr Serv - Aid in Lieu of Payments - Nonpublic	128,660.00	.00	.00	128,660.00
11-000-270-610 General Supplies	9,860.00	.00	.00	9,860.00
Total	2,303,433.00	4,401.58	57,511.42	2,241,520.00
UNALLOCATED BENEFITS				
11-000-291-210 Group Insurance	600.00	.00	.00	600.00
11-000-291-220 Social Security Contributions	557,204.00	33,928.02	466,071.98	57,204.00
11-000-291-241 Other Retirement Contributions - PERS	607,356.00	.00	.00	607,356.00
11-000-291-250 Unemployment Compensation	26,000.00	.00	.00	26,000.00
11-000-291-270 Health Benefits	7,856,534.00	-11,592.66	.00	7,868,126.66
11-000-291-280 Tuition Reimbursement	118,800.00	.00	2,520.00	116,280.00
11-000-291-290 Other Employee Benefits	195,200.00	46,859.36	121,340.64	27,000.00
TOTAL UNALLOCATED BENEFITS	9,361,694.00	69,194.72	589,932.62	8,702,566.66
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	9,361,694.00	69,194.72	589,932.62	8,702,566.66
TOTAL UNDISTRIBUTED EXPENDITURES	25,313,914.00	501,502.72	8,267,842.39	16,544,568.89
TOTAL GENERAL CURRENT EXPENSE	48,574,894.00	628,863.58	29,988,180.70	17,957,849.72
CAPITAL OUTLAY				
Undistributed Expenditures:				
12-000-210-730 Support Services - Students - Regular	250,247.00	.00	.00	250,247.00
12-000-219-730 Support Services - Students - Special	15,263.00	.00	.00	15,263.00
12-XXX-X00-730 Special Schools - (All Programs)	36,569.00	.00	.00	36,569.00
Total Equipment	302,079.00	.00	.00	302,079.00
Facilities Acquisition and Construction Services				
12-000-400-800 Other Objects	41,029.00	.00	.00	41,029.00
Total Facilities Acquisition & Construction Services	41,029.00	.00	.00	41,029.00
TOTAL CAPITAL OUTLAY EXPENDITURES	343,108.00	.00	.00	343,108.00

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TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

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Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 1 month period ending July 31, 2013)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
GENERAL FUND GRAND TOTAL	48,918,002.00	628,863.58	29,988,180.70	18,300,957.72

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 SPECIAL REVENUE FUNDS - FUND 20**

DRAFT

**Interim Balance Sheet
 July 2013**

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ASSETS AND RESOURCES
 =====

ASSETS:

101	Cash in bank		-350,814.01
	Accounts receivable:		
142	Intergovernmental - federal	3.00	
		--	3.00

RESOURCES:

301	Estimated revenues	1,139,166.76	
302	Less revenues	(35,272.51)	1,103,894.25
	Total assets and resources		753,083.24

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LIABILITIES AND FUND EQUITY
 =====

LIABILITIES:

411	Intergovernmental accounts payable-state		1,330.28
	Total liabilities		1,330.28

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 SPECIAL REVENUE FUNDS - FUND 20**

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**Interim Balance Sheet
 July 2013**

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year		696,857.71	
754	Reserve for encumbrances - prior year		<u> --</u>	
	Reserved fund balance:			
761	Capital reserve account - July 1, 19@	--		
604	Add: Increase in capital reserve	<u> --</u>		
307	Less: Budgeted withdrawal from capital reser	<u> --</u>	--	
601	Appropriations	<u>1,139,166.76</u>		
602	Less: Expenditures	(275.00)		
603	Encumbrances	<u>(696,857.71)</u>	<u>(697,132.71)</u>	442,034.05
	Total fund balance			<u>1,138,891.76</u>
	Total liabilities and fund equity			<u>1,140,222.04</u>

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

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Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date

(For 1 month period ending July 31, 2013)

REVENUES/SOURCES OF FUNDS		Budgeted <u>Estimated</u>	Actual to <u>Date</u>	Note: Over or (Under)	Unrealized <u>Balance</u>
SPECIAL REVENUE FUNDS					
20-3XXX	From state sources:	44,068.00	21,128.75	(UNDER)	22,939.25
20-4XXX	From federal sources:	1,095,098.76	14,143.76	(UNDER)	1,080,955.00
	TOTAL SPECIAL REVENUE FUNDS	1,139,166.76	35,272.51	(UNDER)	1,103,894.25
EXPENDITURES					Available <u>Balance</u>
		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	
State Projects:					
Other Special Projects:					
20-XXX-XXX-XXX	Nonpublic Textbooks	12,341.00	.00	7,043.71	5,297.29
20-XXX-XXX-XXX	Nonpublic Nursing Services	17,987.00	.00	.00	17,987.00
20-XXX-XXX-XXX	Nonpublic Technology Initiative Program	4,500.00	.00	.00	4,500.00
20-XXX-XXX-XXX	Other Special Projects	9,240.00	.00	6,315.00	2,925.00
	Total State Projects	44,068.00	.00	13,358.71	30,709.29
Federal Projects:					
20-231-XXX-XXX	IMPROVING BASIC PROGRAMS	226,080.00	.00	149,637.00	76,443.00
20-240-XXX-XXX	Bilingual education	42,289.00	.00	30,249.00	12,040.00
20-250-XXX-XXX	I.D.E.A. PART B	760,175.76	275.00	462,139.00	297,761.76
20-270-XXX-XXX	TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	66,554.00	.00	41,474.00	25,080.00
	Total Federal Projects	1,095,098.76	275.00	683,499.00	411,324.76
	TOTAL GRANTS AND ENTITLEMENTS	1,139,166.76	275.00	696,857.71	442,034.05

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

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Schedule of Revenues
Actual Compared with Estimated
(For 1 month period ending July 31, 2013)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
	Revenues from State Sources:			
20-32XX	Other Restricted Entitlements	44,068.00	21,128.75	22,939.25
	Total Revenues from State Sources	44,068.00	21,128.75	22,939.25
	Revenues from Federal Sources			
20-4411 - 4416	Title I	226,080.00	.00	226,080.00
20-4451 - 4455	Title II	66,554.00	.00	66,554.00
20-4491 - 4494	Title III	42,289.00	.00	42,289.00
20-4420 - 4429	I.D.E.A. Part B (Handicapped)	760,175.76	14,143.76	746,032.00
	Total Revenues from Federal Sources	1,095,098.76	14,143.76	1,080,955.00
	TOTAL GRANTS AND ENTITLEMENTS	1,139,166.76	35,272.51	1,103,894.25

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

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Statement of Appropriations
Compared with Expenditures and Encumbrances

(For 1 month period ending July 31, 2013)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Other State Projects:				
20-XXX-XXX-XXX Nonpublic Textbooks	12,341.00	.00	7,043.71	5,297.29
20-XXX-XXX-XXX Nonpublic Nursing Services	17,987.00	.00	.00	17,987.00
20-XXX-XXX-XXX Nonpublic Technology Initiative	4,500.00	.00	.00	4,500.00
20-XXX-XXX-XXX Other Special Projects	9,240.00	.00	6,315.00	2,925.00
Total State Projects	44,068.00	.00	13,358.71	30,709.29
Federal Projects:				
20-231-XXX-XXX IMPROVING BASIC PROGRAMS	226,080.00	.00	149,637.00	76,443.00
20-240-XXX-XXX Bilingual education	42,289.00	.00	30,249.00	12,040.00
20-250-XXX-XXX I.D.E.A. PART B	760,175.76	275.00	462,139.00	297,761.76
20-270-XXX-XXX TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	66,554.00	.00	41,474.00	25,080.00
Total Federal Projects	1,095,098.76	275.00	683,499.00	411,324.76
TOTAL SPECIAL REVENUE FUNDS	1,139,166.76	275.00	696,857.71	442,034.05

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 DEBT SERVICE FUNDS - FUND 40**

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DRAFT

**Interim Balance Sheet
 July 2013**

=====
ASSETS AND RESOURCES
 =====

ASSETS:

101	Cash in bank		44,641.13
121	Tax levy receivable		760,947.50
	Accounts receivable:		
132	Interfund	2,897.12	
141	Intergovernmental - state	372,073.00	
		--	374,970.12

RESOURCES:

301	Estimated revenues	2,145,030.00	
302	Less revenues	(1,161,687.00)	983,343.00
	Total assets and resources		2,163,901.75

=====
LIABILITIES AND FUND EQUITY
 =====

LIABILITIES:

Attachment K
 September 25, 2013
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Balance Sheet
July 2013

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year		--	
754	Reserve for encumbrances - prior year		--	
767	Debt service reserve	--		
608	Add: Increase in debt service reserve	--		
313	Less: W/D from debt service reserve	--	--	
751,752,753	Other reserves		--	
601	Appropriations	2,161,005.00		
602	Less: Expenditures	--		
603	Encumbrances	--	2,161,005.00	
	Total appropriated		2,161,005.00	
Unappropriated:				
770	Fund balance, July 1, 2012		18,871.75	
303	Budgeted fund balance		(15,975.00)	
	Total fund balance			2,163,901.75
	Total liabilities and fund equity			2,163,901.75

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	2,161,005.00	.00	2,161,005.00
Revenues	(2,145,030.00)	(1,161,687.00)	(983,343.00)
Subtotal	15,975.00	-1,161,687.00	1,177,662.00
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	15,975.00	-1,161,687.00	1,177,662.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 1 month period ending July 31, 2013)

REVENUES/SOURCES OF FUNDS	<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
DEBT SERVICE				
40-303 Budgeted Fund Balance	15,975.00	.00	(UNDER)	15,975.00
40-5210 Transfers from Capital Reserve	983,343.00	.00	(UNDER)	983,343.00
Local Sources:				
40-1210 Local Tax Levy	789,614.00	789,614.00		.00
Total	789,614.00	789,614.00		.00
State Sources:				
40-3160 Debt Service Aid Type II	372,073.00	372,073.00		.00
TOTAL DEBT SERVICE FUND	2,161,005.00	1,161,687.00	(UNDER)	999,318.00
EXPENDITURES	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
REPAYMENT OF DEBT				
40-701-510-XXX Repayment of Debt - Regular	2,161,005.00	.00	.00	2,161,005.00
TOTAL REPAYMENT OF DEBT	2,161,005.00	.00	.00	2,161,005.00

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 DEBT SERVICE FUNDS - FUND 40**

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**Schedule of Revenues
 Actual Compared with Estimated
 (For 1 month period ending July 31, 2013)**

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
	DEBT SERVICE			
40-303	Budgeted Fund Balance	15,975.00	.00	15,975.00
40-5210	Transfer from Capital Reserve	983,343.00	.00	983,343.00
	Revenue from Local Sources			
40-1210	Local Tax Levy	789,614.00	789,614.00	.00
	Total Revenues from Local Sources	789,614.00	789,614.00	.00
	Revenues from State Sources			
40-3160	Debt Service Aid Type II	372,073.00	372,073.00	.00
	Total Local Repayment of Debt	2,161,005.00	1,161,687.00	999,318.00
	TOTAL REPAYMENT OF DEBT	2,161,005.00	1,161,687.00	999,318.00

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 DEBT SERVICE FUNDS - FUND 40**

DRAFT

**Statement of Appropriations
 Compared with Expenditures and Encumbrances
 (For 1 month period ending July 31, 2013)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
DEBT SERVICE FUNDS				
Regular Debt Service				
40-701-510-834 Interest on Bonds	471,005.00	.00	.00	471,005.00
40-701-510-910 Redemption of Principal	1,690,000.00	.00	.00	1,690,000.00
Total Regular Debt Service	2,161,005.00	.00	.00	2,161,005.00
 TOTAL DEBT SERVICE FUNDS	 2,161,005.00	 .00	 .00	 2,161,005.00

Budget year: 2013-14

TRANSFER LIST

Transfers in accounting period July 2013 to July 2013

<u>Date</u>	<u>Description</u>		<u>Amount</u>	<u>Remarks</u>
07/31/13	Transfer from 11-000 -221 -610 -01	to 11-000 -221 -320 -01	2,000.00	
07/31/13	Transfer from 11-190 -100 -890 -14	to 11-000 -252 -610 -14	1,500.00	
07/31/13	Transfer from 11-000 -252 -890 -00	to 11-000 -252 -610 -14	157.62	
07/31/13	Transfer from 11-000 -251 -610 -00	to 11-000 -252 -890 -00	5,000.00	
07/31/13	Transfer from 11-000 -252 -610 -14	to 11-000 -252 -890 -14	43,891.32	
07/31/13	Transfer from 11-190 -100 -610 -14	to 11-000 -252 -890 -14	9,000.00	
07/31/13	Transfer from 11-190 -100 -890 -14	to 11-000 -252 -890 -14	9,000.00	
07/31/13	Transfer from 11-000 -252 -890 -14	to 11-190 -100 -610 -14	9,000.00	
07/31/13	Transfer from 20-501 -100 -640B-00	to 20-501 -100 -640C-00	9,160.00	

SB360

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

9/9/2013 3:04:04 PM

Budget year: 2013-14

BATCH A029 CHECKS VOIDED

Page 1 of 1

Acct period: August 2013

Batch number: A029

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<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
57236 (C)	08/31/13	964 TALBOT, LAWRENCE	-3,000.00	752-14	11-000 -221 -890 -01	-1,500.00
				753-14	11-000 -221 -890 -01	-1,500.00
Total checks voided: 1			-3,000.00			

SB360

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
AUTOMATIC GENERAL LEDGER ENTRIES

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Budget year: 2013-14
Acct period: August 2013
Batch number: A029
Check Voiding Run

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	3,000.00	.00
	602 Expenditures/Expenses	.00	3,000.00
	603 Encumbrances	3,000.00	.00
	753 Reserve for Encumbrances - Current Year	.00	3,000.00
Fund 10 totals:		----- 6,000.00 *	----- 6,000.00 *
Batch totals:		6,000.00 **	6,000.00 **

SB360

Budget year: 2013-14

Acct period: September 2013

Batch number: A039

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

BATCH A039 CHECKS VOIDED

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<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
57295	09/26/13	Unused				.00
57294	09/26/13	Unused				.00
Total checks voided:		2	.00			

BE IT RESOLVED That pursuant to N.J.A.C. 6A:23A-16.10(c), the Voorhees Township Board of Education certifies that as of July 31, 2013 and after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. the purchasing resolution in accordance with 18A:18A-10 as follows:

BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Frank T. DeBerardinis, the district's qualified purchasing agent, to make purchases of goods and services utilizing contracts entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed for the month of August.

NONE

7. the following Change Order:

- | | | |
|----|--|---|
| a. | RVT Construction, Inc.
90 Dayton Avenue, # 210
Passaic, NJ 07055 | Change Order No.2
Hamilton Roof Replacement
Deduct \$108,508.05 |
|----|--|---|

Motion carried, 5 ayes.

XXI. ADJOURNMENT

1. Motion by Mrs. Kirkland, seconded by Mr. Dortch, to adjourn the meeting at 8:05 PM.

Respectfully submitted,



Frank T. DeBerardinis, Ed.D.
Assistant Superintendent
For Business/Board Secretary

